RENGINIO REGISTRACIJA EUROPOS ŽEMĖLAPYJE

- Renginius galima pridėti jau dabar (juos matysite savo sąraše, net ir dar nepatvirtintus).
- Užregistruoti renginiai bus patvirtinti kovo 1 d. – balandžio 15 d.
- Planuojama padaryti, kad kelis renginius iš karto registruoti bus paprasčiau.

Instrukcija

1. Susikurkite asmeninę paskyrą **https://alldigitalweek.eu/profile/**.

Joje pakanka įrašyti tik savo e. paštą (**E-mail**), slaptažodį (**Password**), jį pakartoti (**Repeat Password**) ir pažymėti laukelį – aš nesu robotas (**I'm not a robot**). Užpildžius šiuos duomenis, spauskite „**Register**" (registruotis).

Create account

Name

First Name

Last Name

Nickname

Contact Info

E-mail *

Website

About Yourself

Biographical Info

Password *

Repeat Password *

Captcha *

I'm not a robot
reCAPTCHA
Privacy - Terms

☐ Send these credentials via email.

Register

2. Įvedę duomenis, galėsite iškart prisijungti (**Log in**) prie savo paskyros, tereiks įvesti savo e. paštą (**Email**) ir slaptažodį (**Password**).

Profile

View Map   Search Events   Sign-in

Log In

Email

Password

☐ Remember Me

Log In

Create account

The account s▓▓▓▓e@gmail.com has been successfully created!

3. Prisijungę pasirinkite **View Map** (peržiūrėti žemėlapį)*.

Profile

View Map   Search Events   Sign out

Your events

You don't have any events created yet.

*Jei nematote šio pasirinkimo – viršutinėje juostoje pasirinkite **EVENTS** (renginiai).

4. Norėdami pridėti renginį spauskite **Add event** (pridėti renginį).

Events

ALL DIGITAL Week activities will happen in many European countries. As soon as the activities/events are added, you will be able to click on the map to see the details. To learn about National Partners and the campaign overview in each country, click on the country flag below.

View Map   Add Event   Search Events   Edit Events   Sign out

5. Pridėkite renginį užpildydami formą. Privalomi duomenys pažymėti žvaigždute (*).

Add Event

- You need to be logged in to add an event.
- We offer you machine translation, but it is not perfect. Please compare with the English original version.
- If your event is online, in the address line please write 'online' in English
- First your event is always 'planned'. Wait for it to be published, then you can go back to editing and put it as 'completed'.
- If you cannot submit your event, it means some fields are not filled in, scroll up and check again
- In some browsers and with some computers, even if all the fields are filled in, the 'Submit' button may look inactive. Try to click anyway, it should accept the entry. A special message will appear on the screen '**Your event is submitted**' if it is your event is submitted.
- You will not see your event in the list until it is approved by the moderators. Please note that it will take some time for approval.
- After your event is published and completed, you can go back to edit it – add descriptions, photos, and put its status into '**completed**'.

Would you like to have it in your language?
Please note that this is machine translation and some mistakes are possible.

G Select Language | ▼

Add Event

Event Name * **(Renginio pavadinimas)**

[   ]

Please make the name short and do not include the location in the title

Type of the event * **(Renginio formatas)**

Workshop/training	Dirbtuvės/ mokymai
Skills assessment/certification	Įgūdžių įvertinimas/ Pažymėjimas
Lecture/information session	Paskaita/ informacinis užsiėmimas
Hackathon	Hakatonas
Conference/congress/forum	Konferencija
Competition/contest/award	Konkursas
Discussion/Debate/meeting	Diskusija/ Debatai
Promo event (press-conference; briefing;	Promo renginys (spaudos konferencija, savaitės atidarymo renginys)

Online or face-to-face * Ar renginys vyks internete (online) ar patalpoje?

☐ Online internete (online)

☐ Offline patalpoje?

Main theme/focus (CTRL+mouse click to select multiple items) * Pagrindinė tema

Basic Digital Skills
Coding for Inclusion
Digital Media Literacy
Employment and Entrepreneurship
STE(A)M
Cybersecurity/Online Safety
Other

Date start * Renginio pradžia (data)   :art (24h format) *

[   ]   [   ] [   ] Pradžia (laikas)
                        HH . MM

Renginio pabaiga (data)

Date end *   **Time end (24h format)** *

[   ]   [   ] [   ] Pabaiga (laikas)
                        HH . MM

Number of hours

[   ]

Country * Šalis

| Lithuania ⌄ | Lietuva

Region

[   ]

City/Town

[   ]

Organization * **Organizacijos pavadinimas**

If you don't represent a particular organisation, please write your full name (name and surname)

Address of the event * **Renginio adresas**

Enter a query

If your event is online, please write in the field 'online'

Website of the event

http://

Social media

[   ]

Add the link(s) to the social media post(s) about the event

Tag or keywords

[   ]

Event logo/photo

[Browse...]

Responsible (trainer/organizer)

[   ]

Email of the organiser

[   ]

Phone of the organiser

[   ]

Target Group *   **Renginio tikslinė grupė**

School students	**Moksleiviai**
University/college students	**Studentai**
NEET (young people not in education, employm	**Jaunuoliai, kurie niekur nesimoko ir nedirba**
Unemployed adults	**Nedirbantys suaugusieji**
Employed adults	**Dirbantys suaugusieji**
Trainers/teachers	**Mokytojai**
Retirees/pensioners	**Senjorai**
Migrants/refugees	**Migrantai, pabėgėliai**
General public	**Visi**
Other	**Kita**

Other target group

[   ]

Number of participants *   **Planuojamas dalyvių skaičius**

[   ]

Short description of the event *   **Trumpas renginio aprašymas (galite rašyti lietuviškai)**

Paragraph ▼	B	*I*	☰	☰	66	☰	☰	☰	🔗	⤢	⌨

[large text area]

Before the event, enter a short description of what the event will be about.

After the event is completed, please go back to the form and add information on how it went and change its status.

If you want to enter the **Best Event** competition, please be more descriptive and write in English. It is good to add learning objectives, stages, challenges, your impressions of what went well and what didn't go as planned; feedback from participants (quotes). And please attach photos in the field below.

Photos from the event

```
Drop files here or
Select files
```

After you conduct an event, please come back to this form and attach photos

The event is *   **Renginys yra:**

○ planned   **suplanuotas (pažymėkite jį)**
          SVARBU! Pasibaigus renginiui, šioje vietoje pažymėsite, kad renginys įvyko (*completed*).

CAPTCHA

☐ I'm not a robot   reCAPTCHA   **Aš ne robotas (pažymėti)**
                     Privacy - Terms

Submit   **Pateikti**

SVARBU! Pasibaigus renginiui, reikia grįžti į jo aprašymo formą ir patvirtinti, kad renginys įvyko.

1. **Prisijunkite prie savo paskyros su savo e. paštu ir slaptažodžiu:**

https://alldigitalweek.eu/profile/

2. Ten rasite savo užregistruotus renginius. Greta renginio pavadinimo paspauskite **Edit** (redaguoti):

Profile

🌐 View Map   🔍 Search Events

Your events

Viktorina - Edit

Transliacijų peržiūros - Edit

Protų mūšis „aš ir internetas" - Edit

Proto mūšis „Aš ir internetas" - Edit

3. Dabar klausimas „The event is" turės jau dvi galimas parinktis, „planned" ir „completed" (įvykęs). Pažymėkite **completed** bei langelį **I'm not a robot** (aš nesu robotas).

The event is *

○ planned

CAPTCHA

☐ I'm not a robot   reCAPTCHA
                     Privacy - Terms

4. Spauskite **Submit**.

Štai ir viskas. Pasibaigus akcijai, e. paštu gausite pažymėjimą, patvirtinantį, kad dalyvavote akcijoje!